

Template for RPL Assessment Outcomes Form

This template is from the *RPL Assessment Toolkit for CHC30113 Certificate III in Early Childhood Education and Care **Forms and Templates***. See the **Assessor Guide** of that suite of resources for further information on its application.

The RPL Assessment Outcomes Form provides the capacity to record the RPL assessment methods for each unit and the final outcomes of the RPL assessment process for all units of competency that make up the qualification.

The assessor should progressively add information on the RPL assessment methods undertaken with the candidate.

After the RPL assessment process for all units is concluded, the form should be finalised by the assessor and signed by both the assessor and candidate.

Depending on the RTOs' record-keeping processes, the completed form would usually be kept in the candidate's file, providing a summary of the processes undertaken and the final RPL outcomes.

Delete this page before using.

RPL Assessment Outcomes: CHC30113 Certificate III in Early Childhood Education and Care

Instructions and notes

This form is for completion by the assessor—it provides a cover sheet in which details of the final assessment outcome for a candidate and the basis for that decision can be recorded. Assessors should progressively add information as RPL assessment activities are undertaken. Depending on the RTO's processes, the assessor could add information for units not assessed by RPL (e.g. credit transfer, national recognition, or training and assessment). Once final assessment is completed, assessors should finalise the form by ticking 'Competent' or 'Not Yet Competent' for each unit, signing the declaration and having the candidate also sign the form. The signed copy would usually then be retained in the candidate's file of RPL assessment evidence.

Personal details

Family name		Given names		Employer	
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Units of competency	Record of RPL assessment processes undertaken for each unit <i>[Assessor to initial and date the evidence-gathering processes undertaken]</i>					Final Outcome <i>[Assessor to tick Competent (C) or Not Yet Competent (NYC) and initial and date]</i>	
	Initial RPL Interview	Candidate Self-evaluation	Competency Conversation Interview	Workplace Assessment Task	Third Party Report	C	NYC
Core (C), Elective (E) <i>[Assessor to amend list if other electives are chosen.]</i>							
CHCECE002 Ensure the health and safety of children (C)						<input type="checkbox"/>	<input type="checkbox"/>
CHCECE004 Promote and provide healthy food and drinks (C)						<input type="checkbox"/>	<input type="checkbox"/>

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	Initial RPL Interview	Candidate Self-evaluation	Competency Conversation Interview	Workplace Assessment Task	Third Party Report	C	NYC
HLTWHS001 Participate in work health and safety (C)						<input type="checkbox"/>	<input type="checkbox"/>
CHCCS400C Work within a relevant legal and ethical framework (C)						<input type="checkbox"/>	<input type="checkbox"/>
CHCPRT001 Identify and respond to children and young people at risk (C)						<input type="checkbox"/>	<input type="checkbox"/>
CHCECE009 Use an approved learning framework to guide practice (C)						<input type="checkbox"/>	<input type="checkbox"/>
CHCORG303C Participate effectively in the work environment (E)						<input type="checkbox"/>	<input type="checkbox"/>
CHCECE010 Support the holistic development of children in early childhood (C)						<input type="checkbox"/>	<input type="checkbox"/>

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	Initial RPL Interview	Candidate Self-evaluation	Competency Conversation Interview	Workplace Assessment Task	Third Party Report	C	NYC
CHCECE007 Develop positive and respectful relationships with children (C)						<input type="checkbox"/>	<input type="checkbox"/>
CHCECE011 Provide experiences to support children’s play and learning (C)						<input type="checkbox"/>	<input type="checkbox"/>
CHCECE013 Use information about children to inform practice (C)						<input type="checkbox"/>	<input type="checkbox"/>
CHCECE006 Support behaviour of children and young people (E)						<input type="checkbox"/>	<input type="checkbox"/>
CHCECE003 Provide care for children (C)						<input type="checkbox"/>	<input type="checkbox"/>
CHCECE005 Provide care for babies and toddlers (C)						<input type="checkbox"/>	<input type="checkbox"/>

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	Initial RPL Interview	Candidate Self-evaluation	Competency Conversation Interview	Workplace Assessment Task	Third Party Report	C	NYC
Core (C), Elective (E) <i>[Assessor to amend list if other electives are chosen.]</i>							
CHCECE001 Develop cultural competence (C)						<input type="checkbox"/>	<input type="checkbox"/>
HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people (C)						<input type="checkbox"/>	<input type="checkbox"/>
HLTHIR403C Work effectively with culturally diverse clients and co-workers (E)						<input type="checkbox"/>	<input type="checkbox"/>
HLTAID004 Provide an emergency first aid response in an education and care setting (C) [NB: Not in the RPL Toolkit—record how the unit was attained.]						<input type="checkbox"/>	<input type="checkbox"/>
<i>[If other electives are selected, add them below, and delete any above as applicable—3 electives are required.]</i>							
						<input type="checkbox"/>	<input type="checkbox"/>

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	Initial RPL Interview	Candidate Self-evaluation	Competency Conversation Interview	Workplace Assessment Task	Third Party Report	C	NYC
Core (C), Elective (E) <i>[Assessor to amend list if other electives are chosen.]</i>						<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>

Assessor's declaration: On the basis of the assessment outcomes listed above, the candidate meets the requirements to be awarded the qualification CHC30113 Certificate III in Early Childhood Education and Care.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Assessor's signature		Date	
Candidate's signature		Date	