

# Autism Specific Early Learning and Care Centres (ASELCC) Capital Works Grant Program

## DESIGNATED USE – ANNUAL CERTIFICATION REPORT

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Please complete template and return to [DSSCapital@dss.gov.au](mailto:DSSCapital@dss.gov.au) by 31 October each year

|  |             |
|--|-------------|
| <b>Name of Grantee<br/>(Organisation name)</b> |             |
| <b>Address of Organisation</b>                 |             |
| <b>Activity ID</b>                             |             |
| <b>Activity Name</b>                           |             |
| <b>Reporting Period (FY):</b>                  | 20__ – 20__ |

### Definitions

The **Designated Use** is defined in your Funding Agreement Schedule (Sub-Item B7 or Item 4)

**Designated Use Period** commenced on the date of Practical Completion of the Works and expires on the date that is 20 years after that date (as specified in the Agreement Schedule)

**Reporting Period** is the previous financial year for each year of the Designated Use Period

Please refer to Part A – Definitions - of the Funding Agreement for more definitions

*Failure to comply with the Designated Use can result in the department seeking corrective action.*

## Annual Certification Questions

- 1. Has the site been used for the Designated Use during the reporting period?**  
 (as per your Capital Works Grant Agreement)

|                              |                    |
|------------------------------|--------------------|
| <input type="checkbox"/> Yes |                    |
| <input type="checkbox"/> No  | Please explain why |

- 2. Did the site have relevant safeguards against loss and damages over the reporting period?**  
 (as per your Capital Works Grant Agreement)

|                              |                    |
|------------------------------|--------------------|
| <input type="checkbox"/> Yes |                    |
| <input type="checkbox"/> No  | Please explain why |

## Declaration

**I confirm that:**

- I am a person authorised by the Participant to execute documents and legally bind the participant by their execution.
- all information in this annual report is true and is not misleading by reason of any material misstatements or omissions.

**I acknowledge:**

- that under section 137.1 of the schedule to the *Criminal Code Act 1995* it is an offence to provide false or misleading information to the Commonwealth.
- that during the Designated Use Period, compliance with all relevant laws including the terms and conditions of the Commonwealth Standard Grant Agreement, has been maintained.

|                   |  |              |  |
|-------------------|--|--------------|--|
| <b>Signature:</b> |  |              |  |
| <b>Name:</b>      |  | <b>Date:</b> |  |
| <b>Position:</b>  |  |              |  |

Must be signed by a CEO or other person who is suitably authorised within the Grantee’s organisation to execute documents and legally bind the Grantee by their execution