



National Rental Affordability Scheme

Application to Vary or Remove Special Conditions

When to use this form

This is the approved form under section 18 of the National Rental Affordability Scheme Regulations 2020 (the Regulations). An approved participant must use this form to make an application to vary or remove a:

- special condition of an allocation; or
- condition relating to the size of a dwelling under a provisional allocation.

Who fills out the form?

Applications must be completed by an approved participant or an authorised agent of an approved participant. Applications completed by any other parties will not be considered by the Department of Social Services (the department).

Proposed changes to special conditions

Special conditions are specified in your original letter of offer for the allocation, or alternatively, where there have been changes to the special conditions for an allocation since the initial offer, these changes are detailed in your most recent letter of notification following a change request.

The approved participant will be notified in writing of the outcome of their request.

Submission and attachments

Once completed, please submit your application and all supporting evidence identified in this form to nras@dss.gov.au.

About you

1. Your organisation name
Enter in your Organisation Name
2. Your organisation Australian Business Number (ABN)
Enter in your Organisation's ABN
3. Your name (Authorised NRAS Contact)
Enter in your name
4. Your contact phone numbers
Work: Enter in your work contact phone number

Mobile: Enter in your mobile contact phone number
5. Your email address Enter in your email address
6. Are you the applicant in respect of whom the dwellings have been allocated?
 Yes
 No
7. If you are not the applicant, who is the applicant?
If you are not the applicant, enter in who is the applicant
8. Are you the Authorised Agent of the applicant?
 Yes, please attach evidence of authorisation
 No, only authorised agents may make an application under this Regulation

Specific details about the allocation

Current allocation

9. Dwelling ID
10. Full Address (number/street, suburb, state, postcode)

11. What are the special conditions attached to this NRAS allocation?

Note: If insufficient space, attach and clearly label your statement against this question to this application form

Proposed allocation

12. Dwelling ID
13. Full Address (number/street, suburb, state, postcode)
14. What are the changes in special conditions for the proposed allocation?

15. Does the proposed dwelling satisfy all other special conditions attached to this allocation?

Yes – please describe and attach any additional evidence in support
Note: If insufficient space, attach and clearly label your statement against this question to this application form

No

Not applicable

Have you attached additional information for this question?

Yes

No

Checklist

Note: For this type of application you are not required to update the NRAS Portal

Please ensure you have attached the following:

Supporting evidence that the proposed transfer complies with all requirements related to special conditions or attributes associated with the Scheme

Completed ‘Application to Transfer an Allocation to Another Rental Dwelling’ (if required)

Certification and declaration

I certify to the best of my knowledge that the information provided in this application, including the attachments, is correct and complete.

I understand that giving false or misleading information is a serious offence.

Signature:

Date: