



# National Rental Affordability Scheme

## Application to Extend the Lodgement Date for a Statement of Compliance

### When to use this form

This is an approved form under section 42 of the National Rental Affordability Scheme Regulations 2020 (the Regulations). An approved participant must use the form to make an application for an extension to the statement of compliance lodgement date.

### Who fills out the form?

Applications must be completed by an approved participant or an authorised agent of an approved participant. Applications completed by any other parties will not be considered by the Department of Social Services (the department).

### Statement of compliance requirements

Generally, a statement of compliance must be lodged by 30 June after the end of the NRAS year.

The Secretary may approve a later date on the application of an approved participant, if:

- The application is made before 30 September after the end of the NRAS year; and
- The Secretary is satisfied that the approved participant has a reasonable excuse for not being able to lodge the statement of compliance by 30 June.

Under paragraph 42(3)(b) of the NRAS Regulations, if a later date is approved by the Secretary, this date cannot be later than 30 September after the end of the NRAS year.

A reasonable excuse will generally be characterised by circumstances that are unforeseeable or outside the approved participant's control, which have clearly and directly prevented them from being able to meet the specified lodgement period.

The approved participant will be notified in writing of the outcome of their request for an extension.

### Submission and attachments

Once completed, please submit your application and all supporting evidence identified in this form to [nras@dss.gov.au](mailto:nras@dss.gov.au).

## About you

1. Your organisation name  
Enter in your Organisation Name
2. Your name (Authorised NRAS Contact)  
Enter in your name
3. Your contact phone numbers  
Work: Enter in your work contact phone number  
  
Mobile: Enter in your mobile contact phone number
4. Your email address Enter in your email address
5. Are you the applicant in respect of whom the dwellings have been allocated?  
 Yes  
 No
6. If you are not the applicant, who is the applicant?  
If you are not the applicant, enter in who is the applicant
7. Are you the Authorised Agent of the applicant?  
 Yes, please attach evidence of authorisation  
 No, only authorised agents may make an application under this Regulation

## Specific information about the dwellings requiring an extension of lodgement date

8. Complete and attach the Schedule to extend the lodgement date for statement of compliance.

Number of pages in the attached Schedule:

Number of dwellings on the Schedule:

Identify how many pages are attached and how many dwellings they relate to.

*Note: the Schedule constitutes part of the application form and must be submitted with this form*

## Information about the reason for the extension

9. Why are you unable to provide the statement of compliance by 30 June after the end of the NRAS year?

*Note: If insufficient space, attach and clearly label your statement against this question to this application form*

Attach relevant information and evidence for the reason for the extension.

Approval is subject to the Secretary being satisfied the applicant has a reasonable excuse for not being able to lodge, or for not lodging, the statement of compliance by 30 June after the end of the NRAS year.

10. Have you attached additional information for this question?

Yes

No

## Final check

11. Is the statement of compliance submitted for all dwelling IDs listed in the Schedule?

Yes

No - if no, you will need to attach the relevant statement of compliance in the NRAS Portal to all dwelling IDs listed in the Schedule once the document is available and notify the department by emailing [nras@dss.gov.au](mailto:nras@dss.gov.au) when this is completed.

Please note, you must submit an annual statement of compliance for all dwellings you are seeking an incentive payment for in order to meet your conditions of allocation (this includes dwellings that may be eligible for an incentive that have been substituted partway through the NRAS year).

Approval is subject to the Secretary's approval. Any agreement or arrangement an Approved Participant enters into, which presumes your application being approved by the department, is entered into at your risk. approved participants should understand legislative and policy requirements prior to lodging applications.

## Certification and declaration

I certify to the best of my knowledge that the information provided in this application, including the attachments, is correct and complete.

I understand that giving false or misleading information is a serious offence.

Signature:

Date:

## How to provide the Statement of Compliance when it is available

If the approved participant's application to extend the lodgement date is approved, they will need to attach the relevant Statement of Compliance in the NRAS Portal to all dwelling IDs listed in the Schedule once the document is available.

Approved participants must notify the department when this is completed by emailing [nras@dss.gov.au](mailto:nras@dss.gov.au).